

Dearborn Heights Montessori Center

March 5, 2020

Dear Families,

Your child's safety and security is our number one priority. With that in mind, the recent outbreak of COVID-19 has caused us to reexamine our health and safety practices, which adhere to current Michigan Licensing Rules, National Association for the Education of Young Children's accreditation standards and our Sick Child Policy. At the present time, Michigan does not have any confirmed cases of the virus; however, our three schools will follow the most current guidance from the Michigan Department of Education, Health & Human Services Division:

- Implement extra sanitation practices. Each classroom will undergo extra sanitation practices. Each classroom will daily sanitize doorknobs, light switches, bathroom fixtures and drinking fountains. Our technology director, and elementary and middle school teachers will sanitize computer keyboards.
- Educate students and staff regarding preventative hygiene practices, including:
 - Children and staff should remain at home if they are sick and should avoid close contact with people who are sick. This will help minimize the spread of infections and viruses in the classroom.
 - Avoid touching your eyes, nose, and mouth with unwashed hands.
 - Wash hands often with soap and water for at least 20 seconds.
 - Cover cough with a tissue or sleeve. We always provide adequate supplies within easy reach, including tissues and no-touch trash surfaces.
- Separate sick students and staff from others until they can go home.

We will continue to share with you as more information becomes available. Thank you for supporting a healthy and safe school.

Sincerely,

Kay Neff and Laura Springer